

ADDENDUM TO BUSINESS TAX RENEWAL
COST OF OPERATIONS WORKSHEET
(TO BE USED BY BUSINESSES THAT HAVE NO GROSS RECEIPTS)

****OR****

(WHERE THE COST OF OPERATIONS FOR THE BUSINESS EXCEEDS THE GROSS RECEIPTS)

BUSINESS TAX CERTIFICATE RENEWAL

COMPANY NAME: _____ ACCOUNT #: _____

(LIST ALL EXPENSES FROM: _____ through: _____)

RENT/MORTGAGE PAYMENT: \$ _____

INTEREST: \$ _____

TAXES: \$ _____

UTILITIES: \$ _____

TELEPHONE: \$ _____

SALARIES/INDEP. CONTRACTORS/COMMISSIONS: \$ _____

EMPLOYEE BENEFITS: \$ _____

OFFICE SUPPLIES/EQUIPMENT/FURNITURE: \$ _____

PROF. SERVICES/ACCOUNTING/LEGAL FEES: \$ _____

PUBLIC RELATIONS/ADVERTISING: \$ _____

TRAVEL/MEALS/ENTERTAINMENT: \$ _____

AUTO EXPENSES: \$ _____

REPAIRS/MAINTENANCE: \$ _____

DUES/SUBSCRIPTIONS: \$ _____

CHARITABLE CONTRIBUTIONS: \$ _____

EQUIPMENT/MACHINERY/VEHICLE RENTAL: \$ _____

INSURANCE: \$ _____

DEPRECIATION/BAD DEBTS: \$ _____

OTHER: \$ _____

TOTAL* \$ _____

*(Individuals-Schedule C/Part II-Line 28; Corporations-Form 1120-Line 27;
Partnerships-Form 1065-Line 21)

I certify under penalty of perjury, that the above is a true and correct breakdown of expenses for the year requested, to the best of my knowledge.

Date: _____ Signature: _____ Title: _____